

**Minutes
Minnesota Sunflower Council
Tuesday, May 7, 2024, 8:00 am
Zoom Meeting**

Members Present: John Swanson, Kevin Capistran, Greg Hilgeman and Tom Smude. Members Absent: Tom Dowdle

Others Present: John Sandbakken and Tina Mittelsteadt

The meeting was called to order by John Swanson at 8:05 am.

The minutes of the March 26, 2024, were reviewed – **a motion to approve the minutes was made Greg Hilgeman and seconded by Tom Smude. Motion passed.**

Tina Mittelsteadt provided the financial report for April 2024. The Council collected \$2,260.40 in check-off funds and \$7.41 in interest. We had no expenses for April. The MSC has a cash fund balance of \$34,516.51 as of April 30, 2024.

Kevin Capistran made a motion to approve the financial report and it was seconded by Tom Smude. Motion passed.

Crop/Acreage Update:

John Swanson stated there will be very few sunflower acres in his area.

Greg Hilgeman reported sunflower acres will be down even more in his area too.

NSA 2024-25 Contract:

In the past NSA has used the March intended acres report and the five-year average to calculate total production. From this total the \$.04 cwt is calculated and then 60% of that total is used to calculate the contract amount.

This year we based the contract on what we think the assessment check-off amount collection will be in 2024-25. Based on 2024-25 check-off the NSA contract calculates out to \$21,500. This contract would continue to include the administrative services, research and promotional programs provided by the National Sunflower Association.

Motion by Kevin Capistran and seconded by Greg Hilgeman to accept the 2024-25 NSA contract amount. Motion Carries.

FY 2024-25 Proposed Budget

Tina Mittelsteadt presented the proposed budget for fiscal year 2024-25. Income is budgeted at \$35,375 and expenses are budgeted at \$35,050 for the fiscal year. This is a review year, estimating \$3,900 for Haga Kommer to do the review.

**Motion by Kevin Capistran to accept the budget as presented and seconded by Greg Hilgeman.
Motion Carries.**

Other Business:

Election results were returned; John Swanson and Kevin Capistran were re-elected to another 3-year term.

John Swanson reported sunflower header will be tested prior to fall harvest to make sure it works for Megan's needs.

Next Meeting: Tuesday, September 10th 8:00 a.m. in Fargo at the Candlewood Suites.

Motion to adjourn by Greg Hilgeman and seconded by Kevin Capistran. Motion Carries.

The meeting was adjourned at 9:20 a.m.

DocuSigned by:
John Swanson
Chairman: _____
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DocuSigned by:
Tom Dowdle
Secretary: _____
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